



## Children's Ministry Intern Job Description

### Duration:

- Seasonal as determined by the Minister to Children

### General Description:

- The Children's Intern will serve as an extension of the Children's Ministry of Forest Hills and help oversee Sunday morning and Wednesday evening programs, plus special events. Office hours will average 15 hours per week. (Some weeks such as VBS, etc. will require additional hours.)

### Supervisor:

- The Children's Intern will work under the supervision of the Minister to Children.

### Requirements:

- Spirituality: The intern should see themselves as a spiritual mentor and leader for their ministry area. The intern will be expected to always demonstrate the highest level of integrity and Christian witness. (Col. 3:17; 3:23-24)
- Education: All applicants should have completed their first year in college (or equivalent) by the start of the internship.
- Character: The intern should show a growing love for God and the people they serve and exemplify character above reproach. (Mt. 22:36-40)

### Job description may include but is not limited to the following:

- Assist with Sunday morning Children's Sunday School and Extended Care Class, ensuring teachers are encouraged and their supply needs provided as well as leading and getting to know the children
- Assist with the Wednesday evening children's activities, ensuring all classes are adequately covered with teachers and needed supplies and being present to get to know the children and families
- Oversee the overall cleanliness and organization of the children's area and classrooms
- Be a part of the planning, execution and clean-up of Vacation Bible School
- Be a part of the planning, implementation and disciple-making at CentriKid Camp
- Be a part of the planning and execution of other children's activities throughout the year
- Perform other duties as assigned

**Pay:** \$10 per hour (15-20 hours per week average). Hours are subject to change for special events. Pay is bi-weekly.